



## BOARD OF COUNTY COMMISSIONER'S

### MINUTES

MONDAY, SEPTEMBER 17, 2018

Prayer and Pledge of Allegiance were led by Commissioner Rod Cleveland.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 17th day of September 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

**Others present** were: Assistant District Attorney Jim Robertson, Linda Atkins, Bryan Jenkins, Daniel Thatcher, Undersheriff Blake Green, Carrie Davis, Kali Morrison, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Denise Ellison, George Mauldin, Tyra Weston, Jacob McHughes, John Roberts, Joy Hampton, Buzz McDonald, Kathy Singer, Laura Smith, Leann Clements, Melinda Duke, Susan Reese, Sheriff Todd Gibson and Tony Terrell.

After the reading of the minutes of the Regular Meeting of **September 10, 2018** and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Darry Stacy seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

#### **A. Bid Openings:**

1. Melinda Duke publicly opened and named each bidder for **BID #HD-1874** – Janitorial Service Contract for the Cleveland County Health Departments located at 250 12<sup>th</sup> Ave, N.E., Norman OK and 424 S. Eastern, Moore OK. The bid term will be from October 3, 2018 through October 4, 2019 with the option to renew up to two (2) years on an annual basis. The bids each accompanied by properly executed non-collusion form are as follows:

## CLEVELAND COUNTY BID SUMMARY

### List of Individual Bidders

	Crush Enterpr ises, Inc. dba Jan-Pro of OKC	Facilit y Care Inc.	SpicSp an	Source One Manage ment Service s, Inc.	AHI Facility Svc., Inc.	ProCle an Janitor ial, LLC	WCD Enterp rises, LLC
	1	2	3	4	5	6	7
<p>BID: #HD-1874 DEPT: Health Department DATE OPENED: 9-17-18</p>							
<p><b>List of Individual Items</b></p>							
<p>Janitorial Service Contract for the Cleveland County Health Dept. located at 250 12th Avenue, N.E. Norman, OK and 424 S. Eastern, Moore, OK</p>							
<p><b>Awarded To:</b> Tabled on 9-17-18</p>							
<p>Location #1: <b>NORMAN</b> LOCATION: Was on-site inspection made?</p>							
	Yes	Yes	Yes	Yes	Yes	No Bid Bidder did not attend Mandatory Pre-bid mtg per bid requirements	Yes
<b>Monthly Total:</b>	\$2,895.00	\$2,100.00	\$2,095.00	\$2,095.00	\$3,851.55		\$2,995.00
<b>Convenience Labor per Hour:</b>	\$17.50 -2 hr min.	\$18.00	\$18.00	\$17.95	\$25.20/hr. (This is an overtime rate.  \$16.80/hr./regular rate		\$18.00
<b>Carpet Cleaning per Sq. Ft.:</b>	.12¢ \$100 min.	\$0.07	\$0.07	\$0.17	\$.12/sq.ft.		\$0.10
<p>Location #2: <b>MOORE</b> LOCATION: Was on-site inspection make?</p>							
	Yes	YES	Yes	Yes	Yes		Yes
<b>Monthly Total:</b>	\$2,695.00	\$1,500.00	\$1,495.00	\$1,695.00	\$3,880.42		\$2,875.00
<b>Convenience Labor per Hour:</b>	\$17.50 -2 hr min.	\$18.00	\$18.00	\$17.95	\$16.80/hr./regular rate		\$18.00

<b>Carpet Cleaning per Sq. Ft.:</b>	.12¢ \$100 min.	\$0.07	\$0.07	\$0.17	\$.12/sq.ft.	\$0.10
<b>Exceptions:</b>	None	None				n/a
<b>Addendum #1:</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Addendum #2:</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Contact Person:</b>	Tony Craig	James Osborne	Annette Sigle	Tammy Payton	Teresa Estrada	Tanya Fullington
<b>Title:</b>	President	President	Owner	Sales	Dir. Of Business Dev.	Sales
<b>Address:</b>	1105 Sovereign Row OKC, OK 73108	1501 SE 66 St., Ste E OKC, OK 73149	303 S Sante Fe Dr. Edmond, OK 73003	10400 E 21st St. Tulsa, OK 74129	1253 Roundtable Drive Dallas, TX 75247	28150 N Alma School Pkwy, #103-452 Scottsdale, AZ 85262
<b>Telephone Number:</b>	405- 606- 3300	405- 672- 3500	405- 330- 1172	918- 551- 6300 877- 630- 8707	214-497- 2586	480- 415- 3416
<b>Fax Number:</b>	405- 606- 3305	405- 672- 3533	405- 330- 1175	918- 551- 6302	800-250- 8550	480- 683- 0011
<b>NON-COLLUSION AFFIDAVIT: PA-102(1982)</b>	YES	YES	YES	YES	YES	YES

- Susan Reese publicly opened and named each bidder for **BID #HWY-1875** – Non-Encumbered Contract for Concrete Contractor for the County Commissioners. The bid term will be from award date through May 4, 2019. The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>	
<b>County Bid #HWY-1875 Concrete Contractor</b>	
<b>List of Individual Bidders</b>	
	<b>Rowland Family Construction LLC</b>

BID: #COM-1875  
 DEPT: Commissioners  
 DATE OPENED: 9-17-18

**List of Individual Items**

**Awarded To:**  
 Tabled on  
 9/17/18

The bid term will be from award date through May 4, 2019  
 Concrete Contractor to Set Forms, Leveling and Finishing of Concrete for the Cleveland County Commissioners.

**Driveways**

0 - 499 ft. (price per sq foot)

- 500 - 2,499 ft. (price per sq foot)
- 2,500 - 9,999 ft. (price per sq foot)
- 10,000 ft and over (price per sq foot)

**Building Slabs**

- 0 - 499 ft. (price per sq foot)
- 500 - 2,499 ft. (price per sq foot)
- 2,500 - 9,999 ft. (price per sq foot)
- 10,000 ft and over (price per sq foot)

**Wing-Walls for Bridges**

Per contact foot:

**Head-Walls for Bridges**

Per contact foot:

**Contact:** Randy Rowland  
**Title:** Owner  
**Address:** 15401 S Peebly Rd Newalla,  
 OK 74857  
**Phone:** 405-830-3920  
**Fax:**  
**NON-COLLUSION AFFIDAVIT:** YES

3. Melinda Duke publicly opened and named each bidder for **BID #SHE-1876** – Non-Encumbered Contract for Body Armor for the Sheriff’s Department. The bids each accompanied by properly executed non-collusion form are as follows:

**CLEVELAND COUNTY BID SUMMARY**

**List of Individual Bidders**

	Special Ops Uniforms, Inc. - Bid #1 1	Special Ops Uniforms Inc. - Bid #2 2	Cops Products 3	Galls, LLC 4
BID: #SHE-1876				
DEPT: Sheriff's Office				
DATE OPENED: 9-17-18				

**List of Individual Items**  
 One-Year Non-Encumbered  
 Contract for male &  
 female Body Armor for the  
 Sheriff’s Department

**Awarded  
 To:  
 Tabled  
 on 9-17-  
 18**

**BID PROPOSAL:**

**MAKE:** Safariland      Safariland      Armor Express      Point Blank

MODEL:	Xtreme XT03	MR02	Vortex G2	H.L6AXDBVOM PLT 013ECRN
WARRANTY:	5 yrs	5 yrs	5 years on ballistic panels	5 years
<b>BID PRICE PER EACH (Body Armor Vest):</b>	\$800.45	\$585.20	\$599.99	\$849.50
Vendor's Statement:	5x7 plate is only available in RT-Impact	5x7 plate is only available in RT-Impact	None	Galls, LLC ("Galls") must take exception to Page 6 "Specifications for Cleveland County Bid #SHE-1876"/ Galls does not have a store location in your area, so we will not be able to conduct measurements in our location. If awarded, we will be able to provide a representative who can travel to your locations to measure your employees. Prior to this, we can set up a meeting to work out the required frequency of visits that will be needed of our representative.
Contact Person:	Tom Battle	Tom Battle	Mitchell McIntire	R. Michael AndrewsJr.
Title:	Sales	Sales	Sales	CFO
Address:	505 N Portland Ave. OKC, OK 73107	505 N Portland Ave. OKC, OK 73107	416 Hudiburg Cir., Ste B OKC, OK 73108	1340 Russell Cave Rd Lexington, KY 40505
Telephone:	405-946- 3504	405-946- 3504	405-232- 7300	800-876-4242 ext.2179
Fax:	405-946- 3514	405-946- 3514	405-232- 7302	877-914-2557
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES

Rod Cleveland moved, seconded by Darry Stacy, to **accept** the bids for **Items No. 1, No. 2 and No. 3** and instructed the Purchasing Department to qualify, tabulate and prepare a report for the bids.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.

Motion carried.

**B. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Darry Stacy, to **award** as per bid summary to low bidder, PR Fitness Equipment Inc., in the amount of \$14,005.00 for Bid #HD-1873 – The purchase and installation of Commercial Grade Fitness Equipment with Accessories for the Cleveland County Health Department Fitness Center.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

**C. Items of Business:**

1. **Presentations** were made by Carrie Davis and Kali Morrison on the Pre-Trial Program.

Chairman Rod Cleveland **said** that the following Items, No. 2 through No. 10, are **Consent Items** and are routine in nature: Darry Stacy moved to **approve** the Consent Items. Harold Haralson seconded the motion:

2. **Bid #COM-1863** – rescind bid for Concrete Contractor to set forms, leveling and finishing of concrete for the new maintenance building awarded to Frizell’s Services on June 26, 2017.  
(Clerk’s note: Agenda item should have been Better Barns, awarded on August 6, 2018 instead of Frizell’s Services, June 26, 2017.)
3. **Claim Form ODOT 324a/** Payment for Parcel 78 in the amount of \$7,000.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
4. **Claim Form ODOT 324a/** Payment for Appraisal Services on Parcel 9, 10, 63-66, 67 in the amount of \$15,600.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
5. **Contract for Services** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Sheriff’s Department and Stolz Telecom LLC, for the purchase and installation of radio equipment and emergency vehicle equipment along with all associated products for the Sheriff Deputy vehicles as awarded per bid #SHE-1872 on September 10, 2018.
6. **Approve** the August 2018 Monthly Reports from the following Officers:
  - a. **Bryant Rains**, County Election Board Secretary
  - b. **Tammy Belinson**, County Clerk
  - c. **Jim Reynolds**, County Treasurer
  - d. **Doug Warr**, County Assessor
  - e. **Marilyn Williams**, County Court Clerk
  - f. **Todd Gibson**, County Sheriff
  - g. **Keith Reid**, County Health Department Director
7. Project DR 4117-9A Harrah/Newalla Road **Change Order No. 2** for overruns and underruns by Haskell Lemon Construction Co.
8. **Invoice #73118** in the amount of \$314,173.27 from Haskell Lemon Construction Co for construction services provided for Project DR 4117-9A.
9. **Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**10. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**END OF CONSENT**

**D. No new business** came before the Board for discussion.

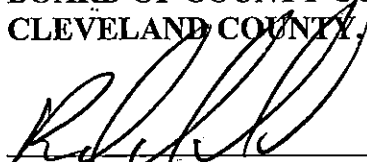
**E. At this time Commissioner’s** had discussions regarding September 17, 2018 being Constitution Day, which is the day in 1787 that delegates to the Constitutional Convention signed the document in Philadelphia by thirty-nine brave men that thought they may have actually signed their death warrant.

**F. No Public comments** were made.

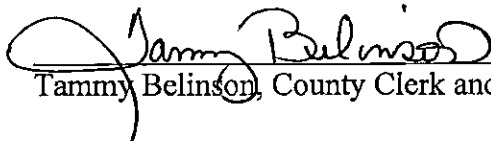
**G. There being no further business** to come before the Board, Darry Stacy moved, seconded by Harold Haralson, that the meeting be **adjourned** at 1:07 P.M.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on September 14, 2018 @ 11:49 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Rod Cleveland, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy